



**2. Emergency Service Facility – Tender Documents** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora engage Nelson Architecture Inc. to issue for tender the detailed design documents for the new Emergency Service Facility for the City of Kenora; and further

THAT this detailed design be available for tender distribution by 20 July 2009; and further

THAT Council engage Nelson Architecture to evaluate all bids received; and further

THAT Council engage Nelson Architecture to recommend the General Contractor to construct the new Emergency Service Facility based on their bid evaluation; and further

THAT Council awards the tender for the construction of the new Emergency Service Facility as soon as funding has been arranged and secured.

**3. Emergency Service Facility – alternate funding sources** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora support the submission to NOHFC and FedNor for funds to offset the construction costs associated to this project.

**NEXT MEETING**

- **Tuesday, August 4, 2009.**



**FINANCE & ADMINISTRATION COMMITTEE AGENDA**

*Councillor R. McMillan – Chair  
Councillor D. McCann – Vice-Chair  
Councillor W. Cuthbert – Member*

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007**

**Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its July 13, 2009, Meeting:**

**B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF**

- 1) On Today’s Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

**C. MOTION - CONFIRMATION OF MINUTES**

THAT the Minutes of the last regular meeting held June 8, 2009 be confirmed as written and filed.

**D. REPORTS:**

*COUNCILLOR R. McMILLAN, CHAIR*

NO.	REPORT SUBJECT	DISPOSITION
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1.	<b>NWHU Mandatory Programs Discussion</b>	.....
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2.	<b>Endorsation of Resolution – GTA Countryside – Free/Fair Trade Discussion</b>	.....
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3.	<b>Councillor Poirier Resignation RECOMMENDATION:</b>	.....
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THAT the Council of the City of Kenora hereby receives, with regret, the letter of resignation dated June 15, 2009 from Councillor Andrew Poirier to City Clerk Joanne McMillan, advising of his decision to resign from City Council, effective July 31, 2009.

THAT further to Councillor Poirier’s resignation from Council, and in keeping with Section 259(1)(d) of The Municipal Act 2001, as amended, Council hereby declares the seat of Councillor Poirier to be vacant as of July 31, 2009; and further

THAT the City Clerk prepare a report to the August 4, 2009 Finance & Administration Committee meeting, outlining the various options and processes to fill the vacant seat on Council.

4.	<b>Parking Meters located at 222 Water Street (OPP Building) RECOMMENDATION:</b>	.....
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THAT Council hereby give authorization to remove the parking meters located directly in front of the OPP station on Water Street and be designated as Police Parking only.

**5. 2008 Annual Report** .....  
**Discussion & presentation**

**6. Environmental Committee – Terms of Reference** .....  
**RECOMMENDATION:**

THAT Council give three readings to a by-law to amend Section 3.0 under Committee Memberships to By-law Number 16-2009 being a by-law to establish the Terms of Reference for the City of Kenora Environmental Advisory Committee.

**7. Appointment to fill LOWPOA Vacancy** .....  
**RECOMMENDATION:**

THAT Council hereby appoints Rosie Robertson to fill the vacancy on the Environmental Advisory Committee representing the Lake of the Woods Property Owners' Association (LOWPOA), with a term to expire November 30, 2010.

**8. Transitional Housing – Letter of Support** .....  
**Discussion**

**9. Allocation of funds in the Ontario Bus Replacement Program.....**  
**RECOMMENDATION:**

THAT Council give three readings to a by-law to authorize the execution of an agreement between Her Majesty the Queen in right of Ontario represented by the Minister Transportation with respect to the Ontario Bus Replacement Program.

**OTHER BUSINESS**

**ITEMS ON HOLD:**

- **Draft Policy - Political Contributions**
- **Amend Terms of Reference – Environmental Committee**
- **Family Day & Retail Business Holidays Act - Public Meeting Required 30 days before adopting by-law**

**NEXT MEETING**

- **Tuesday, August 4, 2009.**



**COMMUNITY SERVICES COMMITTEE AGENDA**

*Councillor C. Van Walleghem – Chair  
Councillor C. Drinkwalter – Vice-Chair  
Councillor R. McMillan – Member*

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144 -2007**

**Take Notice that in keeping with Notice By-law #144-2007, Council intends to approve the following at its July 13, 2009 Meeting:**

- Amend the Tariff of Fees and Charges by-law No. 147-2007, Schedule B, Recreation Facility Rates at its July 13, 2009 meeting.

**B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF**

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

**C. MOTION - CONFIRMATION OF MINUTES**

THAT the Minutes from the last regular meeting held June 8, 2009 be confirmed as written and filed.

**D. REPORTS:**

**COUNCILLOR C. VAN WALLEGHEM, CHAIR**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
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<b>1.</b>	<b>Family Day February 15, 2010</b>	.....
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**RECOMMENDATION:**

THAT approval be given for the Kenora Recreation Centre to remain open from 8:00 am to 4:00 pm February 15, 2010 for families and individuals to recreate on the Family Day Statutory Holiday; and further

THAT all additional overtime costs for this day be included and approved in the proposed 2010 operating budget.

<b>2.</b>	<b>Recreation Facility Rates</b>	.....
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**RECOMMENDATION:**

THAT the Leisure Services Committee recommends that Council approves the following rates effective September 01, 2009:

<b>Resident Rates</b>	
Minor Recreation	74.14
Minor Game/Tournament/Special Event	81.03
Adult Recreation	101.98
Adult Game/Tournament/Special Event	108.05
<b>Non Resident</b>	
Recreation	121.55

Special Event/Game/Tournament	127.33
<b>Summer Ice</b>	127.33

<b>Room</b>	<b>Rate</b>
Community Hall	\$35.00/hour +GST
Meeting Room	\$25.00/hour +GST
Aerobic Room	\$40.00/hour +GST
Rotary Room	\$35.00/hour +GST
Lounge	\$25.00/hour +GST
Party Room	\$25.00/hour +GST
Kenora Lobby	\$25.00/hour +GST
Training Room	\$25.00/hour +GST
Child Minding	\$35.00/hour +GST
Keewatin Board Room	\$25.00/hour +GST

<b>Description</b>	<b>Rate Per hour</b>	<b>Guard Rate</b>	<b>Rate Sub-total</b>	<b>GST 5%</b>	<b>Total Rental Rate</b>
<b>Minor - Resident ( 17 yrs. &amp; under )</b>					
1-30 people	49.77	25.00	74.77	3.74	78.51
31-100 people	49.77	50.00	99.77	4.99	104.76
101-180 people	49.77	75.00	124.77	6.24	131.01
<b>Adult - Resident ( 18 yrs. &amp; over )</b>					
1-30 people	66.21	25.00	91.21	4.56	95.77
31-100 people	66.21	50.00	116.21	5.81	122.02
101-180 people	66.21	75.00	141.21	7.06	148.27
<b>Adult - Non Res. ( 18 yrs. &amp; over )</b>					
1-30 people	82.75	25.00	107.75	5.39	113.14
31-100 people	82.75	50.00	132.75	6.64	139.39
101-180 people	82.75	75.00	157.75	7.89	165.64
<b>Swim Meet - Minor ( 17 yrs. &amp; under )</b>					
1-30 people	71.61	25.00	96.61	4.83	101.44
31-100 people	71.61	50.00	121.61	6.08	127.69
101-180 people	71.61	75.00	146.61	7.33	153.94
<b>Swim Meet - Adult ( 18 yrs. &amp; over )</b>					

1-30 people	95.52	25.00	120.52	6.03	126.55
31-100 people	95.52	50.00	145.42	7.28	152.70
101-180 people	95.52	75.00	170.52	8.53	179.05

Exclusive pool rental for up to 300 - Residents \$210.00 + GST Non Resident - \$262.50 +GST

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend the Tariff of Fees and Charges By-Law by by-law at its July 13, 2009 meeting; and further

THAT Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-Law Number 147-2007; and further

THAT this increase takes effect September 01, 2009; and further

THAT that future rates and fees be set at a rate of 65% cost recovery for adults, 55% cost recovery for children and youth and 100% cost recovery for Non-Resident rates; and further

THAT no annual increase be greater than 5% per year for children and youth rates and 10% for adult and non-resident rates until desired rate of percentage of cost recovery is reached.

**3. Non-Contracted Instructors** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora receive the recommendation from the Leisure Services Committee to approve the Non-Contracted Instructors for City of Kenora; and

THAT Council hereby approves the Non-Contracted Instructors Policy No. CS 3-1; and further

THAT Council adopt the appropriate by-law for this purpose.

**4. Kenora Thistle Rink – Recreational Infrastructure Canada Program (RInC)**

**RECOMMENDATION:**

THAT the following request for proposals be received by the City of Kenora for the Kenora Thistle Arena; and further

<b>Company/ Supplier Name</b>	<b>Amount</b>	<b>*Note</b>
<b>** Cimco Refrigeration</b>	<b>\$ 13,715+ gst</b>	<b>Brine Pump &amp; Brine Balance Tank</b>
<i>Gateway Mechanical</i>	<i>\$ 14,799 + gst</i>	<i>Brine Pump &amp; Brine Balance Tank</i>
<b>** Cimco Refrigeration</b>	<b>\$ 7,967 + gst</b>	<b>Modify Cooling Jacket System</b>
<b>** Cimco Refrigeration</b>	<b>\$ 12,867 + gst</b>	<b>Evaporative Condenser Upgrades</b>
<b>** Cimco Refrigeration</b>	<b>\$ 7,658 + gst</b>	<b>Condenser fan failures and cycling problems</b>
<b>** Cimco Refrigeration</b>	<b>\$ 2,060 + gst</b>	<b>Control of Ice Plant Compressors</b>
<b>** Cimco Refrigeration</b>	<b>\$ 117,344 + gst</b>	<b>Heat Recovery System</b>
<b>** Energy Tech Services</b>	<b>\$ 16,286 + gst</b>	<b>Instantaneous Hot Water Heaters</b>

**\*\* Electrical work for the project will be an added expense and tendered separately.**

THAT the proposals from Cimco Refrigeration as well as Energy Tech Services for the amounts indicated for the necessary works for the Kenora Thistle Rink be hereby accepted.

**5. Recreational Facility & Services Analysis – RFP** .....

**RECOMMENDATION:**

THAT the following request for proposals for be received by the City of Kenora for the Recreational Facility & Services Analysis; and further

<b>Company/ Supplier Name</b>	<b>Amount</b>	<b>*Note</b>
Canlan Ice Sports Corp.	\$32,500.00 plus GST	Only phase one was submitted in this request
Scatliff + Miller+ Murray Inc and jharper and associates.	\$50,000.00 plus GST	

THAT the proposal from Scatliff + Miller+ Murray Inc and Jharper and Associates, in the amount of \$50,000.00 (plus GST) be accepted.

**6. External Personal Trainer Policy** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora receive the recommendation from the Leisure Services Committee to approve the Personal Trainer Policy for City of Kenora; and

THAT Council hereby approves the External Personal Trainer Policy No. CS 3-2; and further

THAT Council adopt the appropriate by-law for this purpose.

**7. Keewatin Arena** .....

**RECOMMENDATION:**

THAT the following request for proposals be received by the City of Kenora for the Keewatin Arena; and further

<b>Company/ Supplier Name</b>	<b>Amount</b>	<b>*Note</b>
Gateway Mechanical	\$ 2,032.00 + gst	Ammonia Detection Upgrade
<b>** Cimco Refrigeration</b>	<b>\$ 4,937.00 + gst</b>	<b>Ammonia Detection Upgrade &amp; Detector Calibration</b>
Gateway Mechanical	\$15,612.00 + gst	Brine pump, valves, thermo-stor tank replacement.
<b>** Cimco Refrigeration</b>	<b>\$16,049.00 + gst</b>	<b>Brine pump, valves, thermo-stor tank replacement.</b>
<b>** Cimco Refrigeration</b>	<b>\$ 1,168.00 + gst</b>	<b>Discharge Thermometer and Water Pump repair.</b>
<b>** Cimco Refrigeration</b>	<b>\$ 6,598.00 + gst</b>	<b>Repair to Evaporative Condenser.</b>
<b>** Cimco Refrigeration</b>	<b>\$ 2,427.00 + gst</b>	<b>Brine Chiller feed end head inspection.</b>

THAT the proposals from Cimco Refrigeration for the amounts indicated for the necessary works for the Keewatin Memorial Arena be hereby accepted.

Cimco Refrigeration	\$ 4,937.00 + gst	Ammonia Detection Upgrade & Detector Calibration
Cimco Refrigeration	\$16,049.00 + gst	Brine pump, valves, thermo-store tank replacement.
Cimco Refrigeration	\$ 1,168.00 + gst	Discharge Thermometer and Water Pump repair.
Cimco Refrigeration	\$ 6,598.00 + gst	Evaporative Condenser repair from Water Leaks.
Cimco Refrigeration	\$ 2,427.00 + gst	Brine Chiller feed end head inspection.



**OTHER BUSINESS**

**ITEMS ON HOLD**

- **Pool Wages**

**NEXT MEETING**

- **Tuesday, August 4, 2009.**



**OPERATIONS STANDING COMMITTEE AGENDA**

*Councillor D. McCann – Chair  
Councillor W. Cuthbert – Vice-Chair  
Councillor A. Poirier - Member*

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007**

**Take Notice that in keeping with Notice By-law #144-2007, Council intends to approve the following at its July 13, 2009 Meeting:**

- Amendment to Traffic Regulation By-Law #127-2001 , Schedule "O" - Stop Signs at Intersections;
- To amend the 2009 Municipal Capital Plan and Municipal Five Year Capital Plan to withdraw funds from the City's Solid Waste Reserve Fund in the amount of \$8,492.00, including tax, for the purchase of a Wheel Loader

**B. DECLARATION OF PECUNIARY INTEREST**

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

**C. MOTION - CONFIRMATION OF MINUTES**

THAT the Minutes from the last regular meeting held June 8, 2009 be confirmed as written and filed.

**D. REPORTS**

**1. Screened Winter Sand Tender 2009**

.....

**RECOMMENDATION:**

THAT the following quotations for the supply and delivery of 11,000 tonnes of treated winter sand (tax included) be received; and further

Hugh Munro Construction	\$20.99 per tonne
Joe Neniska & Sons Ltd.	\$15.80 per tonne

THAT the quotation for the supply and delivery of 11,000 tonnes of treated winter sand from Joe Neniska and Sons Ltd., pending material successfully passing sieve analysis testing, be hereby accepted; and further

THAT the following quotations for the supply of 500 tonnes of bulk de-icing salt, (tax extra) be received; and further

Sifto Canada Corp.	\$114.93 per tonne
NSC Minerals	\$109.34 per tonne

THAT the quotation for the supply of 500 tonnes of bulk de-icing salt from, NSC Minerals, in the amount of \$109.34 per tonne, be hereby accepted.

**2. Amendment to Traffic Regulation ByLaw - Stop Signs at Intersections – Seitler Drive at Barkman Close** .....

**RECOMMENDATION**

THAT the City of Kenora Traffic Regulation Bylaw #127-2001 be amended to include the following changes to Schedule O "Stop Signs at Intersections" for Seitler Drive at Barkman Close intersection; and further

Add:

<u>Column 1</u> INTERSECTION	<u>Column 2</u> FACING TRAFFIC
Seitler Drive and Barkman Close	North bound on Seitler Drive

THAT Council hereby gives three readings to a by-law for this purpose.

**3. MS Kenora – Lease Agreement to Park at Harbourfront** .....

**RECOMMENDATION**

THAT Council authorizes the City of Kenora to enter into a Lease Agreement with Lake Navigation for the dock area and storage building on the Harbourfront for a 5 year term effective May 01, 2005, with a subsequent 5 year renewal provision based on terms agreeable to both parties; and further

THAT Council hereby gives three readings to a by-law for this purpose.

**4. Solid Waste Loader – Equipment Purchase** .....

**RECOMMENDATION**

THAT the following tenders be received by the City of Kenora for the purchase of a Wheel Loader, and;

Toromont	930H Cat	\$218,458.08
Nortrax	544k John Deere	\$186,717.38
Hytrac	621E Case	\$205,211.88
B&B Rentals	200 Doosan (2008)	\$223,053.40
	200 Doosan (2009)	\$250,149.60
	250 Doosan (2008)	\$291,822.48
Strongco	L70F Volvo	\$244,620.00
SMS Equipment	PA250PZ Komatsu	\$183,492.00

THAT the quotation submitted by SMS Equipment, for the purchase of a PA250PZ Wheel Loader, in the amount of \$183,492.00, GST extra, be accepted; and,

THAT Council hereby authorizes an additional allocation in the amount of \$8,492.00 to be funded through an offsetting appropriation from the Solid Waste Reserve Fund; and

THAT Council gives three readings to a by-law to amend the 2009 budget for this purpose; and further

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Municipal Capital Plan and Municipal Five Year Capital Plan by by-law at its July 13, 2009 meeting.

**COUNCILLOR D. MCCANN - CHAIR**

**NO. REPORT SUBJECT**

**DISPOSITION**

**OTHER BUSINESS**

**NEXT MEETING**

- **Tuesday, August 4, 2009**

**Adjournment to Closed Meeting:**

THAT this meeting be now declared closed at \_\_\_\_ p.m.; and further

THAT pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following:-

- i) Litigation or Potential Litigation matters.**

**Reconvene to Open Meeting with any Report(s), if required.**